

V.IV/578/89/2020  
Government of India  
Ministry of External Affairs  
(PSP Division)

Patiala House Annexe,  
Tilak Marg, New Delhi  
Dated: 01<sup>st</sup> December, 2020  
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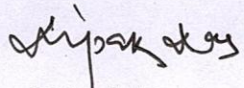
**Memorandum**

With reference to the results of SSC Combined Junior Hindi Translator, Junior Translator, Senior Hindi Translator and Hindi Pradhypak Examination, 2019, the candidates selected to the post of Junior Hindi Translator (JHT) in Central Passport Organization (CPO), Ministry of External Affairs are hereby directed to indicate/ exercise their preferences, in order of priority for allotment of Passport Offices across the country, in the **enclosed format (Annexure-I)**. The preference form duly filled/ completed in all respects alongwith the self-attested copy of **Govt. issued ID proof**, may be sent **URGENTLY through SPEED POST/ REGISTERED POST** as well as through **email** at **aopsp4@mea.gov.in** so as to reach **latest by 28.12.2020** at the following address:-

**Shri Dipak Das,  
Under Secretary (PSP-IV),  
PSP Division, MEA,  
Room No. 30 ABC, Patiala House Annexe,  
Tilak Marg, New Delhi- 110001**

2. The candidates will be allocated Passport Offices based on their "Ranks (in the SSC Exam)-cum-Preferences" only, to the extent of vacancies available. Nominated candidates are therefore, requested to indicate their preferences in the order of their choice for **all the Passport Offices** as per Annexure-I, in the prescribed Proforma. **The candidates are also advised not to leave any Column blank.**

3. The candidates are cautioned that, if for any reasons, he/she **fails** to indicate his/her preferences in the said format by 28.12.2020, or leaves any column blank or does not indicate all the Passport Offices in the order of his/her preference, will be allocated Passport Office randomly, without any further communication to him/her and **NO REQUEST** for change of allotted Passport Office will be entertained at any stage later. The options once exercised shall be **final**.

  
(Dipak Das)  
Under Secretary (PSP-IV & Cadre)  
Phone No. 011-23389646  
**Email:- aopsp4@mea.gov.in**

**Enc:- As Above**

To

1. OSD (PSP) with the request to upload it on [www.passportindia.gov.in](http://www.passportindia.gov.in)
2. All the nominated candidates.



**TO BE FURNISHED BY THE CANDIDATE SELECTED TO THE POST OF JUNIOR HINDI TRANSLATOR  
IN CENTRAL PASSPORT ORGANIZATION (LAST DATE OF SUBMISSION 28.12.2020)**

Name of the Candidate	
Roll No.	
Rank.	

Sl. No	Name of Passport Office	Preference
1.	Ahmedabad	
2.	Amritsar	
3.	Bengaluru	
4.	Bhubaneswar	
5.	Chennai	
6.	Cochin	
7.	Coimbatore	
8.	Dehradun	
9.	Delhi	
10.	Hyderabad	
11.	Jaipur	
12.	Jalandhar	
13.	Jammu	
14.	Kozhikode	
15.	Madurai	
16.	Mumbai	
17.	Nagpur	
18.	Panaji	
19.	Patna	
20.	Pune	
21.	Raipur	
22.	Ranchi	
23.	Srinagar	
24.	Surat	
25.	Trichy	
26.	Thiruvananthapuram	
27.	Vijayawada	
28.	Vishakhapatnam	

Note:1. Please indicate order of preference by putting number 1 to 28 against the passport office (with 1 being the most preferred choice). Distinct preference number (1 to 28) shall be mandatorily provided for every passport office. No row should be left blank.

<b>Date:</b>	<b>Address for communication:</b>
<b>Signature:</b>	<b>Mobile No.</b>